



PART A – To be filled out by the teacher

PART B – To be filled out by the department chairperson

DEADLINE: Please fill out the form and send it to hrfaculty@dawsoncollege.qc.ca by no later than May 15 (for an annual or fall semester VWR request) or November 15 (for a winter semester VWR request)

A. EMPLOYEE

NAME				
EMPLOYEE NUMBER		DEPARTMENT		
VWR REQUEST (Indicate the number of courses/sections to be released)				
Please indicate how you would like to apply the reduction on your pay.	SEMESTER	FALL	WINTER	ANNUAL

B. CI INFORMATION

PROJECTED CI

REDUCED CI