

Title:	Password Policy
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CLASSIFICATION:	INFORMATION SYSTEMS & TECHNOLOGY
FIRST ADOPTED:	(V1.1) May 8, 2014
AMENDED:	(V2.01) April 4, 2016 (V2.02) April 22, 2016

1. Scope

the appropriate steps, as outlined below, to select and secure their password(s).

2. Enforcement

Users must not take any measures to bypass password authentication, for example in attempting to override the automatic time outs

5. Network password

Your network password will work on most college systems including; email, wireless network, employee MyDawson, Moodle, SharePoint, etc.

The mission critical systems have distinct passwords.

In addition, some critical functions within MyDawson require a super user password, or re-entry of the password.

6. Sharing passwords

Passwords must not be shared with colleagues, even with a superior, unless an exception has been granted by IST.

Occurrences where a password or an account may have been compromised must be reported immediately to IST; the password for the account and related accounts must be changed.